

PERSONAL INFORMATION

Burim H. Behluli



📍 St.Shefki Kuleta, M.Slovenia ob.7, H1/10, P.O.Box: 1, 12000 Fushë Kosova, Kosovo


☎ +383(0)49431060 📠 +383(0)44431060

✉ burimbehluli@gmail.com

Sex Male | Date of birth 14/09/1983 | Nationality Kosovar-Albanian

WORK EXPERIENCE

- | | |
|----------------|--|
| 2024 – present | Permanent Secretary
BPrAL Kolegji Heimerer, St. Veranda D4, Entrance C dhe D Calabria Neighbourhood (The road to Veternik), 10000 Prishtina, Kosovo,
https://kolegji-heimerer.eu/ |
| 2017 – 2024 | National Programme Development Director
SOS Fshatrat e Fëmijëve Kosovë, St. 1 Tetori, n.n., Velania, 10000 Prishtina, Kosovo,
www.soskosova.org |
| 2023 | Junior short-term Legal expert
engaged by EUKOJUST Project Office for normative acts revision at Kosovo Academy of Justice, 10000 Prishtina, Kosovo; |
| 2023 | Expert
engaged by forumZFD e.V., to Facilitate the accreditation process for the manual "Women and Gender" between the Ministry of Education Science Technology and Innovation – MESTI, and the forumZFD Kosovo Program, 10000 Prishtina, Kosovo; |
| 2022 | Legal expert
engaged by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH for the Project Support to EU-Integration Reform Processes in Kosovo, through support to OPM Legal Office to analyze the recommendations of the legal basis of bylaws issued by ministries that should be amended based on the Government Decision; 10000 Prishtina, Kosovo; |
| 2022 | Legal expert
engaged by the UNDP – office in Prishtina to draft administrative instruction on the Organization, Scope of Work and Functioning of the General Council for Social and Family Services, 2022; 10000 Prishtina, Kosovo; |
| 2022 | Expert
engaged by YiHR – Youth Initiative for Human Rights to Review the Legal Education Program and to develop Training Program methodology according to the accreditation procedures; 10000 Prishtina, Kosovo; |
| 2021 | Local expert
engaged by the UNDP – office in Prishtina for Preparing and facilitate the process of drafting the Case Management Working Forms for the implementation of two administrative instructions; 10000 Prishtina, Kosovo; |
| 2021 | Legal expert
engaged by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH for the Legal and Administrative Reform Project in Kosovo, through support to OPM Legal Office to implement the "guillotine" process of bylaws, 2021; |
| 2018 – 2020 | President of the Board of Coalition of NGOs for Child Protection – KOMF |
| 2019 and 2020 | President of Second and Third International Conference on Health, Welfare, Child's Rights and Education; |



Mother tongue(s) Albanian Language

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English Language	C1	C1	C1	C1	C1
TOEIC					
Serbo-Croatian Language	C2	C2	C1	C1	C2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
Common European Framework of Reference for Languages

Communication skills

- Effective communicator with excellent team-building and interpersonal skills;
- Verbal Communication and Public speaking;
- Building and maintaining relationships, Team collaboration and Conflict resolution;
- Working effectively in a team, contributing ideas and feedback and problem-solving communication;
- Flexible at work and willing to support people around;
- Communicating expectations clearly.

Organisational / managerial skills

- Team leadership and leading by example;
- Developing and implementing strategic plans and setting long-term goals;
- Planning and organizing projects and monitoring and evaluating project progress;
- Efficiently managing time and resources;
- Communicating expectations clearly;
- Ability to work under stress.

Job-related skills

- Develops strategic plans for the organization, outlining long-term goals and objectives and Create annual action plans;
- Good command of quality control processes
- Excellent communication, analytical, drafting and reporting skills;
- Accomplished Project Cycle Management expert on the planning, development and implementation of different programs;
- Experienced in organizing public activities, developing and implementing organizational objectives, and applying management and coordination expertise to impact the accomplishment of strategic goals.

Digital competence	SELF-ASSESSMENT				
	Information processing	Communication	Content creation	Safety	Problem solving
	Proficient User	Proficient User	Proficient User	Proficient User	Proficient User

Levels: Basic user - Independent user - Proficient user

- excellent command of MS office (word processor, spread sheet, presentation software, SharePoint, PowerBI, Teams,)
- good command of databases software (SPSS, Salesforce, etc.)
- web-design, Zoom, etc.

Driving licence B1, B,

ADDITIONAL INFORMATION



- 2010 – 2016 Legal Assistant
EULEX Kosovo - European Union Rule of Law Mission in Kosovo, St. Muharrem Fejza, P.O. Box: 268, 10000 Prishtina, Kosovo, www.eulex-kosovo.eu
SPRK - Special Prosecution Office
- 2009 – 2010 Head of Office - Regional Office in Gjiilan
Caritas Kosova, St. Shën Nënë Tereza Nr. 3, Kisha Katolike, 70000 Ferizaj, Kosovo, www.caritaskosova.org
- 2008 – 2009 Sales Manager
Lesna ing.AF, Str. Fushe Kosove - Prishtina, 10000, Prishtinë, Kosovo
- 2006 – 2008 Administrative Assistant/ Data Registry Clerk
Special Chamber of Supreme Court of Kosovo on KTA related matters, 10000, Prishtinë, Kosovo

EDUCATION AND TRAINING

- 2018 – ongoing LLM Candidate in Criminal Law
BPrAL AAB College, Faculty of Law, Prishtina, Kosovo
- 2006 – ongoing MA Candidate in Clinical Psychology
University of Prishtina, Faculty of Philosophy, Psychology Department, Prishtina, Kosovo
- 2012 – 2016 LLB in Law
BPrAL AAB College, Faculty of Law, Prishtina, Kosovo
- 2002 – 2005 BA in Psychology
University of Prishtina, Faculty of Philosophy, Psychology Department, Prishtina, Kosovo
- 1998 – 2002 Diploma on Professional Medicines Sciences
Professional Medicine High School, Prishtina, Kosovo
- 2023 PRIDE Master Trainer
Foundation OKS (Stichting Op Kleine Schaal), Netherlands, Prishtina, Kosovo
- 2019 Certificate on Training of Trainers on Results Based Managements (RBM)
SOS Children Villages International – Vienna, Austria
- 2019 Certificate on Training of Trainers on System Based Audit and Internal Control
SOS Children Villages International – Vienna, Austria & Tallinn, Estonia
- 2012 Certificate of Achievement on “Business Support and Learning for Growth Project – Starting a Business V2.1
Center for Entrepreneurship and Executive Development (CEED) in partnership with Information Development Initiative (IDI)
- 2010 Certificate on Project Cycle Management (EU funded and IPA Project Management)
Delta for Balkans, Prishtina and Gjakova, Kosovo

Additional over 40 reference letters and certificates on different trainings



Publications
Presentations
Conferences
Seminars
Memberships
References
Certifications

- Andrighetto, Luca; Mari, Silvia; Volpato, Chiara; Behluli, Burim / **Reducing Competitive Victimhood in Kosovo: The Role of Extended Contact and Common Ingroup Identity**. In: Political Psychology, Vol. 33, No. 4, 08.2012, p. 513-529.
- Member of the working group for amending and supplementing the Law on Family, later part of the Civil Code (KOMF and partners);
- Member of the working group on Administrative Instruction on the review and functioning of the Panel for the placement of children in parental care in family housing and adoption;
- Member of the working group for amending and supplementing the Administrative Instruction for the regulation of adoption procedures for children without parental care;
- Member of the working group for amending and supplementing the Administrative Instruction on placement and residential housing and community-based homes for children without parental care;
- Member of the working group for amending and supplementing the Administrative Instruction for the regulation of foster families in Kosovo;
- Member of the working group for amending and supplementing the Administrative Instruction for the procedures of assessment of ability for work of persons with disabilities;
- Member of the working group for amending and supplementing the Administrative Instruction for the procedures on the placement of children without parental care in residential housing and in a Community-Based Home;
- Member of the working group for the Administrative Instruction on mandate, obligations, and responsibilities provided in the Law on Child Protection, from article 9.
- **Licensed Social Service Provider;**
- **Consultant & Trainer on Children's Rights & Child Protection;**
- **Analysis "Attitude and perception toward people with disability"**, for Caritas Kosova, Kosovar Center for Self-Help and Caritas Italiana, December 2010;
- **Analysis "Roadmap of the social sector in Peja/Pec"**, for Kosovar Center for Self-Help and Trentino con il Kosovo, 2012;
- Trainer and Consultant for SOS Help-line, working with cases of Victims of trafficking or people of risk of getting into a situation of human trafficking, 2005-2006;
- **Team member of Qualitative Analysis of "Long-Term Sequels of War, Social Functioning and Mental Health in Kosovo"**, KRCT, 2006;
- Many Research and consultancy projects with UNDP, GIZ in Kosovo, WHO; Kosova Rehabilitation Center for Torture Victims & DRC; QHPSM, Index Kosova; KOAPS; Child War; OSCE; AAB-Riinvest; University of Prishtina; Klinika Empatia, etc.
- Experience in the legal drafting of different drafts, regulations and other policies and on the development/ amendment of a legal provision, policy paper and/ or working protocols.

ANNEXES

Note: References, certificates and other documents are available upon request.

